

Minutes of a meeting of the Appointment Panel held on Wednesday, 5 April 2023 at 2.30 pm in Committee Room 1 - City Hall, Bradford

Commenced 2.30 pm
Concluded 3.50 pm

Present – Councillors

LABOUR	CONSERVATIVE	GREEN
Hinchcliffe I Khan Lal	Poulsen	Edwards

Councillor Hinchcliffe in the Chair

20. DISCLOSURES OF INTEREST

In the interest of transparency, the Panel disclosed that one of the applicants was known to them. It was confirmed that they would approach the process with an open mind.

Action: Director of Legal and Governance.

21. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.

22. EXCLUSION OF THE PUBLIC

Resolved –

That the public be excluded from the meeting during consideration of the item relating to the appointment to the position of the Chief Executive (longlisting stage) on the grounds that it is likely in view of the nature of the business to be transacted or the nature of the proceedings, that if they were present, exempt information within Paragraphs 1 (Information relating to an individual) and 2 (information identifying an individual), would be disclosed and it is considered that, in all the circumstances of the case, the public interest in applying these exemptions outweighs the public interest in disclosing the information.

23. APPOINTMENT PROCESS TO THE POSITION OF CHIEF EXECUTIVE FOR

BRADFORD COUNCIL IN ACCORDANCE WITH THE COUNCIL'S CONSTITUTION AND PAY POLICY STATEMENT

The Chief Executive presented a report (**Document “E”**) which asked the Panel to consider, in accordance with the Council’s Constitution and Pay Policy Statement:

- (a) Interim Chief Executive, Bradford Council
- (b) Permanent Chief Executive for Bradford Council.

The Panel was asked to review the longlist of applicants and agree a technical process which would result in the creation of a shortlist of applicant to consider for the next stage of recruitment

Resolved –

- (1) **That following consideration of the longlist of applications received, the technical process and shortlist of applicants to take forward for stakeholder engagement and interview be agreed.**
- (2) **That, after consideration of progress made on the recruitment process so far, the final stage of the recruitment process including specific elements of the formal assessment, stakeholder panels and interview process including elements around timetabling and presentation/interview questions be agreed.**

Action: Chief Executive

Chair

Note: These minutes are subject to approval as a correct record at the next meeting of the Appointment Panel.

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER